

# CHARLES UNIVERSITY



## ACADEMIC SENATE 3RD FACULTY OF MEDICINE

### **Election of deputies of the 3rd FM CU for the Academic Senate of Charles University, Prague, for the elected term 2018 – 2021**

The Academic Senate of the 3rd Faculty of Medicine announces an election, which will be held on **November 21st and 22nd, 2017.**

**21 November 2017 from 9,00 to 15,00 hours,**

**22 November 2017 from 9,00 to 15,00 hours**

**The elections to AS CU:**

**Educators - a small meeting room at the Dean,**

**Students – Entrance hall of the Dean´s office of 3 FM CU,**

### **I. VOTERS**

- a) **Students** who are members of the Academic Community of the Faculty (Master´s, Bachelor´s, postgraduate programs of the study.)
- b) **Academics** whose workplace is the faculty.

### **II. CANDIDATES**

- a) An academic or a student who is a member of the particular faculty can be proposed as a candidate.
- b) Any member of the Academic Community of a particular faculty can propose candidates.

### **III. PROPOSALS OF CANDIDATES - November , 13th, 2017**

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- 1) Proposals for candidates are submitted in writing by members of the Academic Community of 3 FM CU. Academics and students are submitted separately:
  - a. **Academics (name, surname, title, workplace)**
  - b. **Students (name, surname, year of study, type of study). For students, it is advisable to mention a contact (telephone number, e-mail)**

Locations for candidate proposals:

**Entrance hall of the Dean's office of 3 FM CU, Ruská 87, Prague 10, where locked ballot boxes will be placed, clearly marked "academics" and "students".**

Proposals submitted later will not be registered.

#### **IV. LIST OF CANDIDATES**

After written consent (submitted by proposed candidates to the Election Committee (students to the Students' Section and the others to the Academic Staff Section)) an alphabetical list of candidates will be made available to:

- a) students
- b) academics

The Election Committee will make the list public no later than November 7<sup>th</sup>, 2014.

#### **V. ELECTION OF THE DEPUTIES OF THE 3 FM CU FOR THE AS CU**

**Votes are cast as secret ballots.**

**Ballot papers vary in colors (academics, students). Candidates will be listed in alphabetical order.**

**The Election Committee is responsible for ballot box integrity and security during the election process.**

#### **How is the vote performed?**

- a) **Academic Voters- - circle two candidates from academics' list (i.e. on the academic candidates' list).**
- b) **Student Voters — circle two candidates from students' lists (i.e. on the student candidates' list).**

#### **Who cannot vote?**

People who choose another faculty for the election. (Both academics and students), people who are not members of the Academic Community of the Faculty.

**Who cannot be a member of the Election Committee?**

Persons who is registered on the list of candidates.

Persons who is not a member of the Academic Community of the university.

If a member of the Election Committee resigns from his or her function or he is dismissed due to not being a member of the Academic Community, another member must be nominated, without delay.

**When is a vote invalid?**

If the voter selects more than 2 candidates or if the selection of the candidates is unclear.

Mgr. Marek Vácha, Ph.D.,v.r.  
Chair of AS 3FM CU

Prague, October 6<sup>th</sup>, 2017

Checked by: Ing. Sádecká, secretary of AS 3. FM CU